Agenda

SUTTER COUNTY BOARD OF EDUCATION Regular Meeting

Wednesday, May 10, 2023 - 5:30 p.m. Sutter County Superintendent of Schools Office 970 Klamath Lane - Board Room Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. - 5:00 p.m., Monday through Friday - excluding legal holidays) and the Sutter County Superintendent of Schools' website at www.sutter.k12.ca.us.

- 5:30 p.m. 1.0 Call to Order
 - 2.0 Pledge of Allegiance
 - 3.0 Roll Call of Members:

June McJunkin, Trustee Area 2, President Victoria Lachance, Trustee Area 5, Vice President Gurv Pamma, Trustee Area 1, Member Kash Gill, Trustee Area 3, Member Hariit Singh, Trustee Area 4, Member

4.0 Items of Public Interest to Come to the Attention of the Board

> Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. The California Government Code, Section 54954.3(a) states, ".....no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

5.0 Consent Agenda [Action Item]

5.1 Approval of Minutes of April 12, 2023

The above items are self-explanatory. All items on the Consent Agenda are considered a routine item or one that has been previously discussed. Any Board Member may request that an item be pulled for further discussion.

- 6.0 TCIP Department Update - Lisa Gault
- 7.0 Quarterly Performance Report: AeroSTEM Academy – Joe Hendrix

Sutter County Superintendent of Schools (SCSOS) staff provides ongoing review of AeroSTEM Academy as well as timely information and support to AeroSTEM Academy throughout the year.

8.0 Quarterly Report on Williams/Valenzuela Uniform Complaints (January 1, 2023 – March 31, 2023) – Brian Gault

Education Code 35186 requires the county superintendent to report on the number and nature of complaints filed for:

- 1) Textbooks and instructional materials
- 2) Teacher vacancies or mis-assignments
- 3) Facilities and conditions

There were no complaints filed during the period of January – March 2023.

- 9.0 Business Services Report
 - 9.1 Monthly Financial Report April 2023 Nic Hoogeveen
 - 9.2 Investment Statement February 2023 Ron Sherrod
 - 9.3 Quarterly Facilities Update James Peters
- 10.0 Preliminary Floor Plan and Proposed Elevation Details for the CTC Building James Peters

The preliminary floor plan and proposed elevation details for the CTC building are being presented to the Board for their information and to provide comments.

- 11.0 Items from the Superintendent/Board
- 12.0 Adjournment

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board Meeting room, to access written documents being discussed at the Board Meeting, or to otherwise participate at Board Meetings, please contact the Superintendent's Office at 530-822-2900 for assistance. Notification at least 48 hours prior to the meeting will enable the Superintendent's Office to make reasonable arrangements to ensure accessibility to the Board Meeting and to provide any required accommodations, auxiliary aids or services.

All Open Session Agenda related documents, including materials distributed less than 72 hours prior to the scheduled meeting, are available to the public for viewing at the Sutter County Superintendent of Schools Office located at 970 Klamath Lane, Yuba City, CA 95993.

BOAR	BOARD AGENDA ITEM: Consent Agenda						
BOARD MEETING DATE: May 10, 2023							
AGENDA ITEM SUBMITTED FOR: PREPARED BY:							
	Action	Maggie Nicoletti					
	Reports/Presentation	SUBMITTED BY:					
	Information	Maggie Nicoletti					
	Public Hearing	PRESENTING TO BOARD:					
	Other (specify)	Tom Reusser					

BACKGROUND AND SUMMARY INFORMATION:

The following items will appear under the Consent Agenda for Board approval:

1. Minutes of the April 12, 2023, Board Meeting

Unapproved SUTTER COUNTY BOARD OF EDUCATION MINUTES Regular Meeting April 12, 2023

1.0 Call to Order

A regular meeting of the Sutter County Board of Education was called to order by President McJunkin, 5:30 p.m., April 12, 2023, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Lachance.

3.0 Roll call of Members

June McJunkin, President – Present Victoria Lachance, Vice President – Present Gurv Pamma, Member – Absent Harjit Singh, Member - Absent Kash Gill, Member – Present

Tom Reusser, Ex-officio Secretary - Present

Staff Members Present: Chris Osborne, Ron Sherrod, Nic Hoogeveen, Joe Hendrix, Brian Gault and Maggie Nicoletti

4.0 <u>Items of Public Interest to come to the attention of the Board</u> Chris Mahurin, Executive Director of CORE Charter School, attended the meeting.

5.0 Consent Agenda

- 5.1 Approval of Minutes of March 8, 2023
- 5.2 Acceptance of donation of \$750.00, from the Sutter Yuba Association of Realtors to be used for the Sutter County 2023 Spelling Bee
- 5.3 Acceptance of donation of various manufacturing equipment, with an estimated dollar value of \$23,000.00, from SWECO to be used in the SCSOS Manufacturing Program

A motion was made to approve the Consent Agenda

Motion: Gill Seconded: Lachance

Action: Motion Carried

Ayes: 3 (Lachance, Gill and McJunkin)

Noes: 0

Absent: 1 (Pamma and Singh) Abstain: 0

6.0 IT Department Update

Chris Osborne, Director of IT Department, gave an overview of the IT Department and reviewed the presentation that was included in the Board Packet. The department is a team of seven currently; one open position and Chris stated that he hopes to fill the position before the end of summer.

7.0 Annual Performance Report: AeroSTEM Academy

Joe Hendrix stated that the departments that contributed to the report did a very good job. There is a new Memo of Understanding (MOU) with CORE Charter School to provide administrative services for AeroSTEM. Chris Mahurin,

Executive Director, CORE Charter School, was contacted by AeroSTEM in mid-January stating they were having some problems and CORE jumped back in to assist.

Chris thanked SCSOS for their support and concern for the success of AeroSTEM. He affirmed that certain policies and documents were lost and a shared structure has now been set up between CORE and AeroSTEM. There have been lots of positive steps and advances forward in AeroSTEM. New instructors are also on board. Credentialing will be a multi-year fix due to teacher shortages. AeroSTEM is close to hiring a new Director and a Special Education Director. Kash asked how this report compared to last year's report and Joe said this is the first formal annual report. Kash suggested reviewing this report on a quarterly basis versus waiting another year to see the outcome. Joe stated there are some things that are done on a continual basis; the Dashboard comes out in December each year and it was decided to perform an annual report after the Dashboard comes out because it is needed to complete the report. Discussion continued. Joe suggested giving quarterly updates at the same time the Quarterly Williams Report is presented to the Board. Joe stated AeroSTEM is focusing on their mission and vision.

Joe gave an overview of the report that was included in the Board package and referenced pertinent information.

8.0 Ethics Training

Maggie Nicoletti stated that Ethics Training for elected officials is California Law and is required every two years. The Board Members can take the training on their own time and bring the certificate to Maggie showing that they have completed the course. This must be done within six months of being elected.

9.0 <u>Business Services Report</u>

- 9.1 Monthly Financial Report March 2023 Nic reviewed the Summary Report of Revenues, Expenditures and Changes in Fund Balances for the month of March 2023 with Board Members and pointed out pertinent changes that have occurred since the 2nd Interim Report. President McJunkin questioned whether or not if ESSR funds will be audited; Ron stated not specifically.
- 9.2 Investment Report Ron reviewed the November 2022 Investment Report with the Board and stated these reports have been delayed by the Treasurer's Office. The format of the report has changed a little and Ron contacted the Treasurer's Office to inquire why the format had changed. The yield is 1.48%; it was 1.45% in October.
- 9.3 Facilities Update Ron stated the CTC (new building) is in the design process and hopefully will be presented to the Board in May. Ron further stated he is hoping to have a financial update in June; however, it will most likely be presented to the Board in July for approval.

FMOF replaced the carpet in the hallway at Klamath and the restrooms are being painted and updated. Shady Creek has seventeen trees that need to be removed and this should be accomplished over this spring break.

10.0 <u>Items from the Superintendent/Board</u> Superintendent Reusser reported on the following:

- The Sutter County Spelling Bee was held on March 29th. The first and third place winners attend Franklin Elementary School and the second place winner attends King Avenue Elementary School. It was a very nice event.
- The cook and kitchen staff at Peach Tree Golf and Country Club ran out during the Educator of the Year Awards Dinner and three tables still had not been served. In spite of this, the event turned out very nicely.
- Tom attended an Education Tour, sponsored by NorCal Recruiting Battalion, at Fort Hauchuca, Arizona. He stated it was very interesting and was basically all about army drones and intelligence. The Army is having a very difficult time recruiting after COVID.
- May 6th is the Scramble for Scholarships, Eric Pomeroy Memorial Golf Tournament. The Board Members were invited to attend or participate. Thirty-one teams have signed up and we can only have twenty-seven teams.

June stated she attended the FRA/PCA awards ceremony. She sat next to a student who was receiving an award and the student really perked up when her name was called.

Dave Patterson sent out an email that stated there is a budget workshop, regarding the May Revise, being held at Boyd Hall sponsored by Capitol Advisors. June indicated she would like to attend.

Vicky participated in the virtual CSBA's Legislative Action Week. AB 1023 (School Cyber Security) was pushed, AB 645 is being supported and AB 906, increase in funding for court and community and juvenile schools, is heavily supported.

Maggie reminded the Board to let her know if they want to attend any of the 2023 graduation ceremonies; especially high school graduation ceremonies.

The CCBE conference is being held in Monterey in September; Maggie will check back at the May Board Meeting to see who would like to attend.

11.0 Adjournment

A motion was made to adjourn the meeting at 6:53 p.m.

Motion: Gill Seconded: Lachance

Action: Motion Carried

Aues: 3 (Lachance, Gill and McJunkin)

Noes: 0

Absent: 2 (Pamma and Singh) Abstain: 0

BOARD AGENDA ITEM: TCIP Department Update								
BOARD MEETING DATE: May 10, 2023								
AGENDA ITEM SUBMITTED FOR: PREPARED BY:								
Action	Lisa Gault							
Reports/Presentation	SUBMITTED BY:							
Information	Lisa Gault							
Public Hearing	PRESENTING TO BOARD:							
Other (specify)	Lisa Gault							

BACKGROUND AND SUMMARY INFORMATION:

Lisa Gault, TCIP Director, will present a department overview to the Board.

BOARD MEETING DATE: May 10, 2023								
AGENDA ITEM SUBMITTED FOR: PREPARED BY:								
	Action	Joe Hendrix						
X	Reports/Presentation	SUBMITTED BY:						
	Information	Joe Hendrix						
	Public Hearing	PRESENTING TO BOARD:						
	Other (specify)	Joe Hendrix						

BOARD AGENDA ITEM: Quarterly Performance Report: AeroSTEM Academy

BACKGROUND AND SUMMARY INFORMATION:

Sutter County Superintendent of Schools (SCSOS) staff provides ongoing review of AeroSTEM Academy as well as timely information and support to AeroSTEM Academy throughout the year.

BOARD AGENDA ITEM: Quarterly Report on Williams/ Uniform Complaints							
BOARD MEETING DATE: May 1, 2023							
AGENDA ITEM SUBMITTED FOR:	PREPARED BY:						
Action	<u>Tania Martinez</u>						
X Reports/Presentation	SUBMITTED BY:						
Information	Tania Martinez						
Public Hearing	PRESENTING TO BOARD:						
Other (specify)	Brian Gault						

BACKGROUND AND SUMMARY INFORMATION:

As per California Education Code Section 35186 the county superintendent reports on the number and nature of complaints filed for:

- 1) Textbooks and instructional materials
- 2) Teacher vacancies or mis-assignments
- 3) Facilities and conditions

None of the districts had any complaints filed during the period of January 2023 to March 2023.



970 Klamath Lane Yuba City, CA 95993 PHONE: (530) 822-2933

FAX: (530) 822-3085

QUARTERLY REPORT ON WILLIAMS/VALENZUELA UNIFORM COMPLAINTS

	(Education Code	§ 35186)	
District: Sutter County Superintendent of Schools			
Person completing this form: Brian Gault Title: Assistant Superintendent, Educational Services	369		
The Quarterly Report will be submitted Meeting on <u>May 10, 2023</u> for the report	at the Sutter Cour ting months of <u>Jan</u>	nty Superintender uary, February ar	nt of School's Board nd March 2023.
Please indicate the date this informatio	n will be reported	publicly at your D	District's governing bo
meeting: May 10, 2023			
Please check the box that applies: No complaints we quarter indicated	ere filed with any s above.	school in the distr	ict during the
☐ Complaints were above. The follow complaints.	filed with schools ving chart summar	in the district dur izes the nature ar	ring the quarter indicand resolution of these
General Subject Area	Total Number of Complaints	Number Resolved	Number Unresolved
Textbooks & Instructional Materials	0		
Teacher Vacancies or Misassignments	0		
Facilities/Conditions	0	1	

0

Tom Reusser					
PRINT NAME OF DISTRICT SUPERINTEND	DENT				
CICNIATURE OF DISTRICT CUREDINITENDI	NT				

TOTALS

BOARD AGENDA ITEM: Business Services Report								
BOARD MEETING DATE: May 10, 2023								
AGENDA ITEM SUBMITTED FOR:	PREPARED BY:							
Action	Business Services							
Reports/Presentation	SUBMITTED BY:							
X Information	Nicolaas Hoogeveen							
Public Hearing	PRESENTING TO BOARD:							
Other (specify)	Nicolaas Hoogeveen							
	_							

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for April will be reviewed.

Summary Report of Revenues, Expenditures and Changes in Fund Balance (Unrestricted and Restricted Combined)

April 2023

03/16/23-04/15/23

Description	Account Codes		Original Budget		Operating Budget	-	Actuals to Date		Projected Yr Totals		ifference Col D - B)		2022-23 % Actuals
	Codes		Duaget		Duagei		Date		TI TOLAIS	,(.оі D - B)		as a %
			7/1/22 (A)		3/15/23 (B)		4/15/23 (C)		4/15/23 (D)		(E)		of Budget
A. Revenues			(^)		(5)		(0)		(6)		(=)		
Local Control Funding Formula	8010-8099	\$	9,778,465	\$	10,468,338	\$	6,284,877	\$	10,468,338		_	Α	60.0%
2. Federal Revenues	8100-8299	\$	4,895,206	\$	5,721,229	\$	2,536,593	\$	5,727,502		6,273	В	44.3%
3. Other State Revenues	8300-8599	\$	14,004,106	\$	15,595,514	\$	8,528,950		15,615,370			С	54.7%
Other Local Revenues	8600-8799	\$	12,255,528	\$	13,905,281	\$	5,554,186		14,127,790		222,509		39.9%
5. TOTAL REVENUES		\$	40,933,305	\$	45,690,362	\$	22,904,606	\$	45,939,000	\$	248,638		49.9%
B. Expenditures													
Certificated Salaries	1000-1999	\$	9,388,755	\$	10,019,797	\$	7,182,926	\$	10,032,503		12,706	Е	71.79
2. Classified Salaries	2000-2999	\$	11,149,653	\$	12,488,278	\$	8,302,458		12,487,926		(352)		66.59
3. Employee Benefits	3000-3999	\$	9,588,122	\$	10,140,423	\$	6,406,152		10,143,902		3,479		63.29
4. Books and Supplies	4000-4999	\$	1,075,493	\$	1,615,732	\$	625,310	\$	1,612,815		(2,917)		38.79
5. Services, Other Operation	5000-5999	\$	5,944,845	\$	8,044,575	\$	4,293,830	\$	8,279,199			ï	53.49
6. Capital Outlay	6000-6999	\$	511,989	\$	1,134,886	\$	464,961	\$	1,134,886			j	41.09
7. Other Outgo	7100-7299	\$	467,846	\$	449,768	\$	241,108	\$	455,639		5,871	K	53.69
8. Direct Support/Indirect	7300-7399	\$	(116,949)	\$	(104,566)	\$	(54,032)	\$	(104,566)		-	L	51.79
9. Debt Service	7400-7499	\$	-	\$	-	\$	-	\$	-		-	M	0.09
10. TOTAL EXPENDITURES		\$	38,009,754	\$	43,788,893	\$	27,462,713	\$	44,042,304		253,411		62.7%
C. Excess (Deficiency) of Revenue	98												
Over Expenditures Before Other													
Financing Sources and Uses (A5-B10)		\$	2,923,551	\$	1,901,469	\$	(4,558,107)	\$	1,896,696	\$	(4,773)		-240.3%
D. Other Financing Sources/Uses													
1. Transfers In	8910-8979	\$	50,000	\$	49,363	\$	-	\$	49,363		-	N	0.09
2. Transfer Out	7610-7629	\$	2,589,923	\$	4,303,459	\$	-	\$	4,303,459		-	0	0.09
3. Contributions	8980-8999	\$	-	\$	-	\$	-	\$	-		-	Р	0.09
Total, Other Fin Sources/Uses		\$	(2,539,923)	\$	(4,254,096)	\$	-	\$	(4,254,096)	\$	-		0.09
E. Net Change to Fund Balance		\$	383,628	\$	(2,352,627)	\$	(4,558,107)	\$	(2,357,400)	\$	(4,773)		
F. Fund Balance (Fund 01 only)													
1. Beginning Balance		\$	16,969,611		17,820,597		17,820,597		17,820,597		-		
2. Adjustments/Restatements		\$	=	\$	-	\$	-	\$	-				
Ending Balance		\$	17,353,239	\$	15,467,970	\$	13,262,490	\$	15,463,197	\$	(4,773)		
G. Components of Ending Find B	alanco												
G. Components of Ending Fund Ba Designated Amounts		φ	10 500	φ	10 500			¢	10 500	¢			
Legally Restricted	9711-9730 9740-9760	\$ \$	10,500 5,721,404	\$	10,500 5,215,014			¢ Þ	10,500 5,081,636	\$	•		
Legally Nestricied				\$	5,215,014 7,837,838			φ Φ	7,953,773	\$	•		
Assigned	9780 9789	\$	9,591,351	\$				ą.		\$ e			
	9780 9789 9790	\$ \$ \$	2,029,984	\$ \$	2,404,618			\$ \$	2,417,288	\$ \$	-		

Explanation of Differences Net Change in Current Year Budget April Board Report 03/16/23-04/15/23

		<u> </u>	<u>Amount</u>	Explanation of Differences
Α	Local Control Funding Formula (8010-8099)			
		\$	-	
В	Federal Revenues (8100-8299)			
	Infant Program	\$	6,608	Increase American Rescue Plan Part C Funds
	Feather River Academy (FRA)	\$	(335)	Decrease to Title II allocation
		\$	6,273	
С	Other State Revenues (8300-8599)			
	Special Education	\$	(21,054)	Moving Learning Recovery Emergency Grant from Special Ed to Student Support and Outreach
	Infant Program	\$	19,669	Increase budget for 22/23 to match to Period-1
	Curriculum, Instruction, and Accountability (CIA)	\$	187	Adjustments to California Assessment of Student Performance and Progress Revenue
	Student Support and Outreach (SSO)	\$	21,054	Moving Learning Recovery Emergency Grant from Special Ed to Student Support and Outreach
		\$	19,856	
D	Other Local Revenues (8600-8799) County Office	\$	230,000	Increase budget for Interest Income to updated estimates
	•		,	
	Special Education	\$	8,713	Increase budget for 1:1 services and establish budget for class activity
	One Stop	\$	(25,305)	Adjusting Phelbotomy for class activity
	Curriculum, Instruction, and Accountability (CIA)	\$	(6,705)	Adjusted 22/23 Expanded Learning Opportunity Program Revenue to match Districts shared Revenue and CDE Allocations
	Regional Occupation Program (ROP)	\$	7,300	Increase Culinary Enterprise to updated estimates
	Special Education Local Plan Area (SELPA)	\$	8,506	Increase to 22/23 Facilities budget
		\$	222,509	
E	Certificated Salaries (1000-1999)			
	Infant Program	\$	4,229	Adjust Salary to align with estimates
	One Stop	\$	(9,340)	Salary adjustments based on Phlebotomy class postponement
	Curriculum, Instruction, and Accountability (CIA)	\$	25	Management salary adjustments
	Student Support and Outreach (SSO)	\$	15,269	Adjust salaries for retro, and adjustment to reduce will be made in the future
	Regional Occupation Program (ROP)	\$	356	Salary adjustments on CTEIG 21/22 award to close grant
	Feather River Academy (FRA)	\$	1,365	Adjusted budget for CTA timesheet retros
	Pathways Charter Academy	\$	802	Increase budget for timesheet adjustments
		\$	12,706	

Explanation of Differences Net Change in Current Year Budget April Board Report 03/16/23-04/15/23

		<u>Amount</u>		Explanation of Differences
F	Classified Salaries (2000-2999) Infant Program	\$	100	Salary adjustments
	Curriculum, Instruction, and Accountability (CIA)	\$	(452)	Expanded Learning Opportunity Program salary adjustments
		\$	(352)	
G	Employee Benefits (3000-3999) Infant Program	\$	1,158	Adjust Benefits to align with estimates
	One Stop	\$	(1,017)	Benefits adjustments based on Phlebotomy class postponement
	Curriculum, Instruction, and Accountability (CIA)	\$	(595)	To align with Expanded Learning Opportunity Program salary adjustments
	Student Support and Outreach (SSO)	\$	3,736	Adjust Benefits for retro, and adjustment to reduce will be made in the future
	Regional Occupation Program (ROP)	\$	(271)	Benefit adjustments on CTEIG 21/22 award to close grant
	Feather River Academy (FRA)	\$	281	Adjusted budget for CTA timesheet retros
	Pathways Charter Academy	\$	187	Salary and timesheet benefits adjustments
		\$	3,479	
Н	Books and Supplies (4000-4999) County Office	\$	(3,100)	Move budget to services for AB 218 supplemental assessment
	Special Education	\$	(377)	Establishing class activity budgets and docking stations. Reduce supplies for services such as Adobe licenses and mileage
	Curriculum, Instruction, and Accountability (CIA)	\$	(3,059)	Reduce supplies to match ELO-P revenue allocations
	Student Support and Outreach (SSO)	\$	138	Adjusted budget for supplies
	Regional Occupation Program (ROP)	\$	6,212	Adjustments to CTEIG 21/22 award to match actuals, increase Culinary Enterprise
	Feather River Academy (FRA)	\$	(2,424)	Net effect if budgeting Ending Fund Balance in Lottery and moving budget to salary and benefits for timesheet employees
	Pathways Charter Academy	\$	193	Increase to cover Reading with Relevance
	Special Education Local Plan Area (SELPA)	\$	(500)	Adjustment to cover Physician Services
		\$	(2,917)	
ı	Services, Other Operations (5000-5999)			
	County Office	\$	33,217	Increase in AB 218 supplemental assessment, facility costs, plus implementation of Catapult Emergency notification system
	Special Education	\$	140,167	Increase budget for personal services contracts
	One Stop	\$	2,000	Increase for Vocational Nurse services from Ending Fund Balance
	Curriculum, Instruction, and Accountability (CIA)	\$	9,240	Increase for Travel and Conference budgets, Educator of the Year Dinner expenses, reduced service expenses to cover salary increases
	Student Support and Outreach (SSO)	\$	13,154	Increase to account for savings from adjustments to sub-agreements
	Regional Occupation Program (ROP)	\$	1,003	Adjustments for vehicle holding and CTEIG Dental expense

Explanation of Differences Net Change in Current Year Budget April Board Report 03/16/23-04/15/23

		<u>Amount</u>		Explanation of Differences
	Feather River Academy (FRA)	\$	1,228	Miscellaneous adjustments to Travel and Conferences, Enterprise Leases, Fingerprinting, License and Subscription renewals
	Pathways Charter Academy	\$	(1,182)	Reducing services and moving budget for timesheet salaries.
	Special Education Local Plan Area (SELPA)	\$	5,697	Increase for Consultant services
	Medi-Cal Administrative Activities (MAA)	\$	30,100	Increase for DHCS Contract and Stanislaus Fees
		\$	234,624	
J	<u>Capital Outlay (6000-6999)</u>	\$		
K	Other Outgo (7100 - 7299) Special Education Local Plan Area (SELPA)	\$	5,871	Adjustments for 22/23 Facilities and Consultant Services
		\$	5,871	
L	Direct Support / Indirect (7300-7399)			
		\$		
M	<u>Debt Services (7400 - 7499)</u>	\$		
N	<u>Transfers In (8910-8979)</u>			
		\$		
0	<u>Transfers Out (7610-7629)</u>	\$		
P	<u>Contributions (8980-8999)</u>	\$		
	Net Change in Current Year Budget	\$	(4,773)	

BOARD AGENDA ITEM: Investment Statements

BOARD MEETING DATE: May 10, 2023								
AGENDA ITEM SUBMITTED FOR: PREPARED BY:								
	Action	Ron Sherrod						
	Reports/Presentation	SUBMITTED BY:						
X	Information	Ron Sherrod						
	Public Hearing	PRESENTING TO BOARD:						
	Other (specify)	Ron Sherrod						

BACKGROUND AND SUMMARY INFORMATION:

The Investment Statement as of February 28, 2023 from the County Treasurer will be presented.

Nicholas F. Valencia

Treasurer-Tax Collector



Christina N. Hernandez

Assistant Treasurer-Tax Collector

March 30, 2023

To:

Sutter County Board of Supervisors

Re:

Sutter County Investment Portfolio Report for February 28, 2023

Following is the Sutter County Investment Portfolio report as of February 28, 2023. The schedule includes all short-term, mid-term and long-term investments held at the conclusion of business on the final day of the month. The Sutter County Treasurer and Tax Collector is given authority over the pooled investment portfolio through Board delegation pursuant to Government Code §27000.1. Investment activities of the pooled treasury are governed by Government Code §53601 as incorporated in the Sutter County Investment Policy. Investment of the county's, school districts' and special district's surplus funds start with the objective of safety of the principle to minimize possibility losses. Following safety is the liquidity objective to provide coverage of day to day operations and to meet contingency as they arise. The final objective is earning a reasonable return or yield on the funds invested. The Sutter County Investment Policy may be found on the Treasurer's webpage at: https://www.suttercounty.org/assets/pdf/ttc/Investment Policy 2022.pdf

As Treasurer and Tax Collector, I certify that this document reflects the government agencies' pooled investments and that all investments are in compliance with the County of Sutter Investment Policy.

The combined cash and investments in the county treasury total \$442,080,411.44 and will provide sufficient cash flow liquidity to meet estimated pooled treasury expenditures for the next six months.

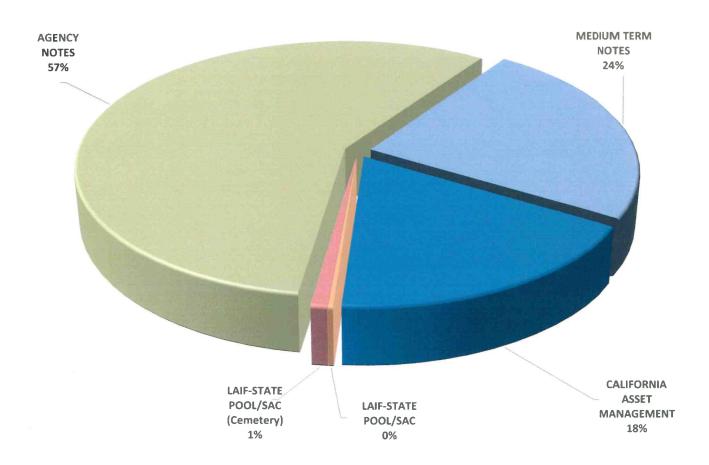
Invested treasury funds total \$428,480,230.87 with \$80.162.007.87 under the management of the Local Agency Investment Fund and California Asset Management Program. The Bank of New York, which provides third-party safekeeping services to Sutter County, provides market value data. The dollar-weighted average maturity of invested funds is 1013 days.

Investments are selected based on criteria contained in the Sutter County Investment Policy, which emphasizes safety, liquidity, yield, and diversification. Therefore, the interest rates will fluctuate, and the types of investments will vary depending upon county needs and market availability on a particular day.

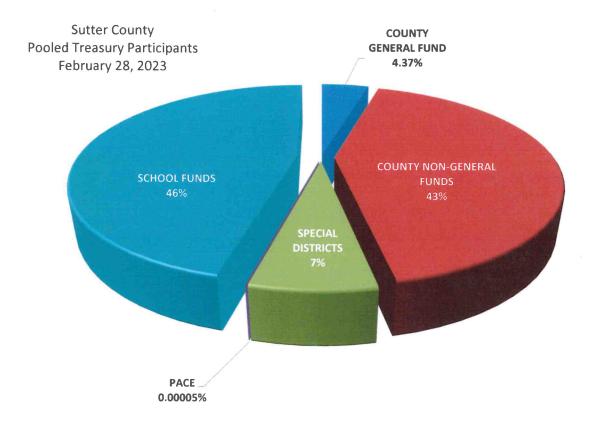
Respectfully submitted,

Nicholas F. Valencia Treasurer-Tax Collector

Sutter County
Pooled Investment Portfolio
February 28, 2023



	BOOK VALUE	PERCENTAGE OF MANAGED PORTFOLIO	INVESTED % OF POOLED PORTFOLIO	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
CAMP	\$75,379,324.59	17.59%	17.74%	1	4.73%
LOCAL AGENCY INVESTMENT FUND (COUNTY)	1,120,546.41	0.26%	0.26%	1	2.07%
LOCAL AGENCY INVESTMENT FUND (CEMETERY)	3,662,136.87	0.85%	-	1	2.07%
MEDIUM TERM NOTES	102,448,890.00	23.91%	24.12%	931	2.00%
AGENCY NOTES	245,869,333.00	57.38%	57.88%	1,093	1.52%
TOTAL MANAGED INVESTMENTS	\$428,480,230.87	100.00%		1,013	1.97%
LESS: LAIF FUNDS NOT POOLED	3,662,136.87	0.85%			
TOTAL POOLED INVESTMENTS	\$424,818,094.00	99.15%	100.00%	1,012	2.22%



The Pooled Treasury is comprised of 351 separate funds representing the County's General Fund, County Non-General funds, special districts, school districts and funds collected and held for the various PACE programs that are authorized by the City of Yuba City.

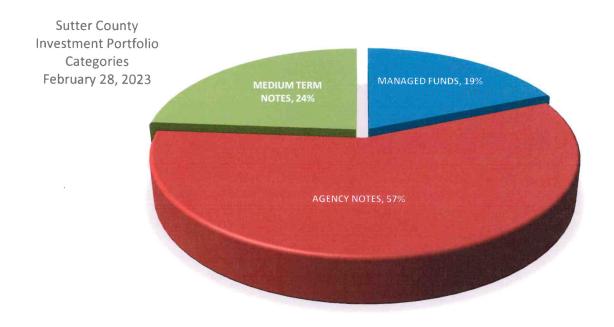
At the close of business February 28, 2023, pool participates' cash and investment balances consisted of the following:

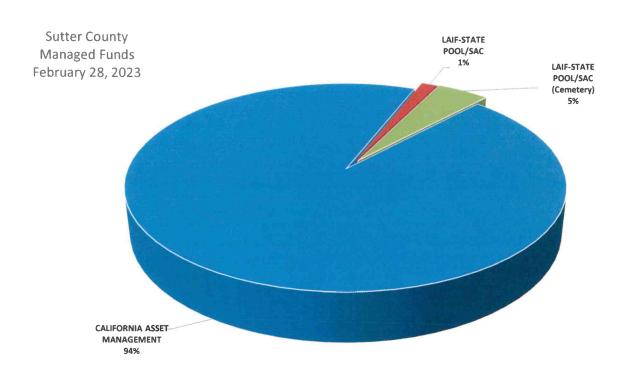
COUNTY GENERAL FUND	4.37%
COUNTY NON-GENERAL FUNDS	42.58%
SPECIAL DISTRICTS	6.93%
PACE	0.00%
SCHOOL FUNDS	46.12%

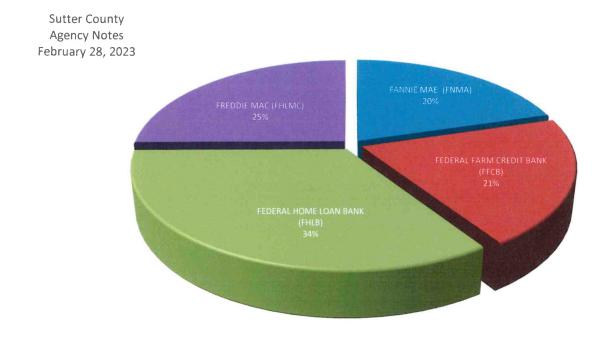
The pooled portfolio is comprised of three major classes of assets. At February 28, 2023 agency notes made up 57%, medium term notes represented 24% and funds under management within the Local Area Investment Fund (LAIF) and the California Asset Management Program (CAMP) completing the portfolio at 19%.

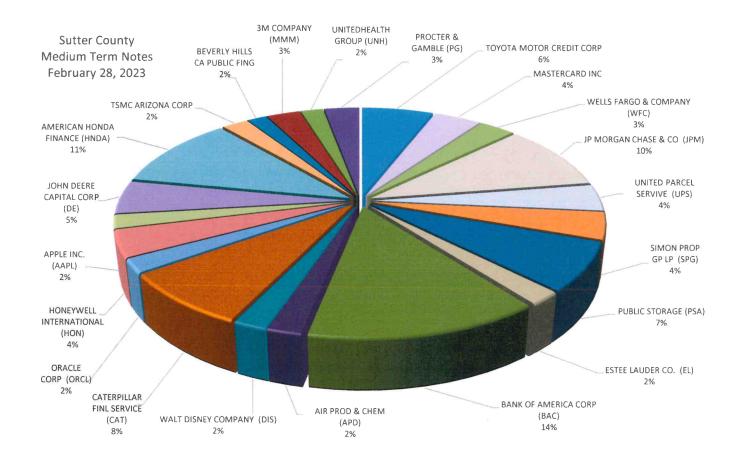
All assets are in compliance with the Sutter County Investment Policy and adhere to the requirements of California Government Code §53601-§53645 and §16429.1-§16429.3, which relate to the investing in the Local Area Investment Fund (LAIF)

Within the three major classes of assets the portfolio is further diversified, again, operating within the constraints of California Government Code and the Sutter County Investment Policy. The following charts provide a quick glance of the make-up of each category.



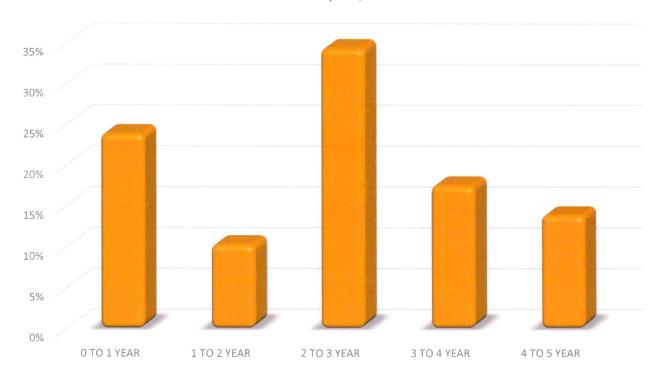




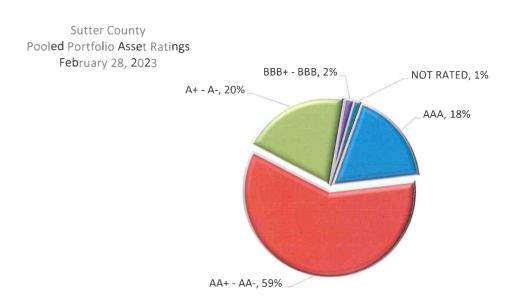


All investments conform to California Government Code §56301 with maturities of no more than five years.

Sutter County
Pooled Portfolio Aging
February 28, 2023



Investments in the pool must have a category rating of A or better at the time of purchase, as prescribed in the Sutter County Investment Policy, with the exception of LAIF, which is authorized in GC §16429.1-§16429.3.



BOARD AGENDA ITEM: Quarterly Facilities Update

BOARI	D MEETING DATE: May 10, 20	23
AGENI	DA ITEM SUBMITTED FOR:	PREPARED BY:
	Action	James Peters
	Reports/Presentation	SUBMITTED BY:
<u>X</u>	Information	James Peters
	Public Hearing	PRESENTING TO BOARD:
	Other (specify)	James Peters

BACKGROUND AND SUMMARY INFORMATION:

Quarterly facilities projects update

FY22-23 Quarterly update

Facilities

- The Career Training & Conference Center (CTC) RFQ process has been completed, and the designbuild entity has been approved.
 - o Contract in effect with Hilbers Inc. and NMR Architects.
 - Design meetings conducted throughout March and April, preliminary footprint in design development for 30% Guaranteed Maximum Price
 - o We currently estimate top bring the design and GMP to the Board in July, 2023.
- Irrigation controllers at Klamath and FRA to 'Smart Rain' controllers complete. We will integrate additional features over time.

Klamath

- Painting in the common area hallways complete (5-year rotation).
- Klamath common area carpeting replacement complete (13-year rotation).
- Commencing with restroom remodels 90% complete
- Klamath HVAC design received and in review for completeness with a consultant. Expect to go to bid in May, 2023.

FRA

- No update AB841 application has been approved to receive State funding for assessments and recommendations for the HVAC systems. Also Building Solutions is contracted to perform this phase of the project. Information received will help to determine the critical path for replacements. We intend to replace up to four (04) units, aiming to go to bid in early Spring 2023.
- Boyd Hall asphalt slurry and stripe are pushed back to June to accommodate the contractor and program schedules.

Cosmetology

- Staff and students are fully operational, beginning to take appointments for the Salon
- Building signage complete.

Shady Creek

- The water system main break at the Dome Cabins (naturalist housing) is fixed.
- We lost the Raptor Ridge boiler in November. Accelerating the replacement was a painstaking process, but the boiler is replaced and running!
- The HVAC project design received and is with a consultant to cost engineer. Estimate going to bid in June 2023.

Special Ed

- No update Classroom 103 at Sutter Union High School successfully opened in time for the first day of school. We accomplished this by breaking the project into two phases. We are currently In design for the restroom and kitchenette, which make up phase 2.
- Design received, we are gearing up for a summer build.

Districts

- Meridian Elementary was struggling with exterior doors not sealing or functioning properly, and an
 electrical issue in their restrooms. We spent some time over Spring break helping them over come
 the hurdles.
- We assisted Brittan Elementary in the process to become registered Informal Bidders under the California Uniform Construction Cost Act (CUPCCAA), which will benefit the School for many years to come!
- We continue to support the Districts by forwarding pertinent post-storm information from CDE and CalOES.
- CDE is initiating a monthly work group with all 58 County offices, CDE Emergency Management, and CalOES. We are currently participating.

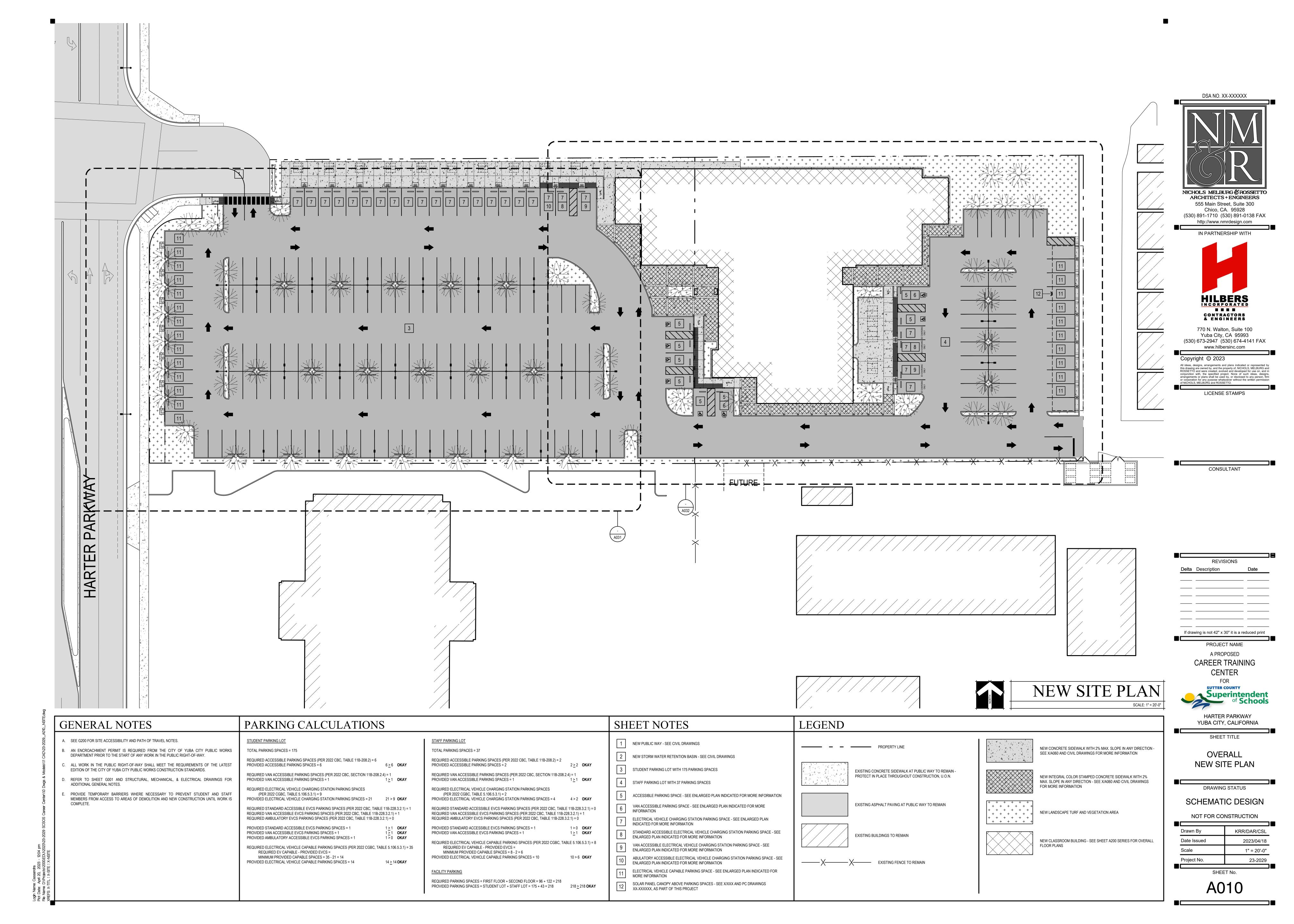
Site Profile Worksheet - Projects in queue Fiscal Year 22-23

1 1500	1 1 0011 22 20	
May 1, 2023	Estimate	Status
Facilities	\$1,495,040.00	
Harter Bldg Phase 1 and 2, with GMP approval	\$1,363,040.00	<u> </u>
Site cameras @ Klamath & FRA	\$132,000.00	Completed September 2022
Klamath	\$204,026.00	
HVAC redesign and replacement	\$180,000.00	In process-with Consultant
Restroom remodels	\$15,000.00	In progress
Annual painting +/-1400 sq. ft.	\$2,500.00	Complete Dec 2022
Floor finish replacement +/- 1400 sq. ft.	\$6,526.00	Complete Apr 2023
1 Stop Gateway	\$5,950.00	
Marquee sign replacement	\$5,000.00	On hold-ROP attempting w/students
Add sink to room 102 for Health Careers	\$950.00	Complete July 2022
FRA	\$156,650.00	
HVAC assessment and replacement	\$60,000.00	In process - AB841
Boyd Hall apshalt slurry & stripe	\$12,000.00	In progress - June 2023
Annual painting +/-1800 sq. ft.	\$2,700.00	Complete March 2023
Flooring replacement in two classrooms	\$6,450.00	In progress - June 2023
•		
Adult Ed	\$33,500.00	
Install sinks in Health Careers classrooms	\$20,000.00	On hold
Update the staff breakroom	\$1,500.00	On hold
Energy efficiency measures	\$12,000.00	HVAC complete, lighting on hold
Cosmetology	\$8,500.00	
		Complete, license approved in
Cosmetology school design and construction	\$8,500.00	October
New bldg signage		Complete
Fleet	\$0.00	
Rotation two Ford Escapes	\$0.00	Complete
Shady Creek	\$197,500.00	
Site road repair and slurry	\$35,000.00	Scheduled for July 2023
HVAC assessment and design	\$154,000.00	In process-with Consultant
Raptor Ridge boiler replacement	\$8,500.00	Complete
Total	\$2,059,166.00	
Total	\$2,039,100.00	

	Agenda Item No. <u>10.0</u>
BOARD AGENDA ITEM: Preliminary Flo Building	oor Plan and Proposed Elevation Details for the CTC
BOARD MEETING DATE: May 10	, 2023
AGENDA ITEM SUBMITTED FOR:	PREPARED BY:
Action	James Peters
Reports/Presentation	SUBMITTED BY:
X Information	James Peters
Public Hearing	PRESENTING TO BOARD:
Other (specify)	James Peters

BACKGROUND AND SUMMARY INFORMATION:

The preliminary floor plan and proposed elevation details for the CTC Building are being presented to the Board for their information and to provide comments. These plans are the latest iteration that are in Design Development and are subject to change.





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LICENSE STAMPS

PROJECT NAME A PROPOSED

CAREER TRAINING CENTER



SHEET TITLE

OVERALL FLOOR PLAN -FIRST FLOOR

SCHEMATIC DESIGN

FOR CLIENT SIGN OFF 2023/03/24 1/8" = 1'-0' 23-2029



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CAREER TRAINING CENTER

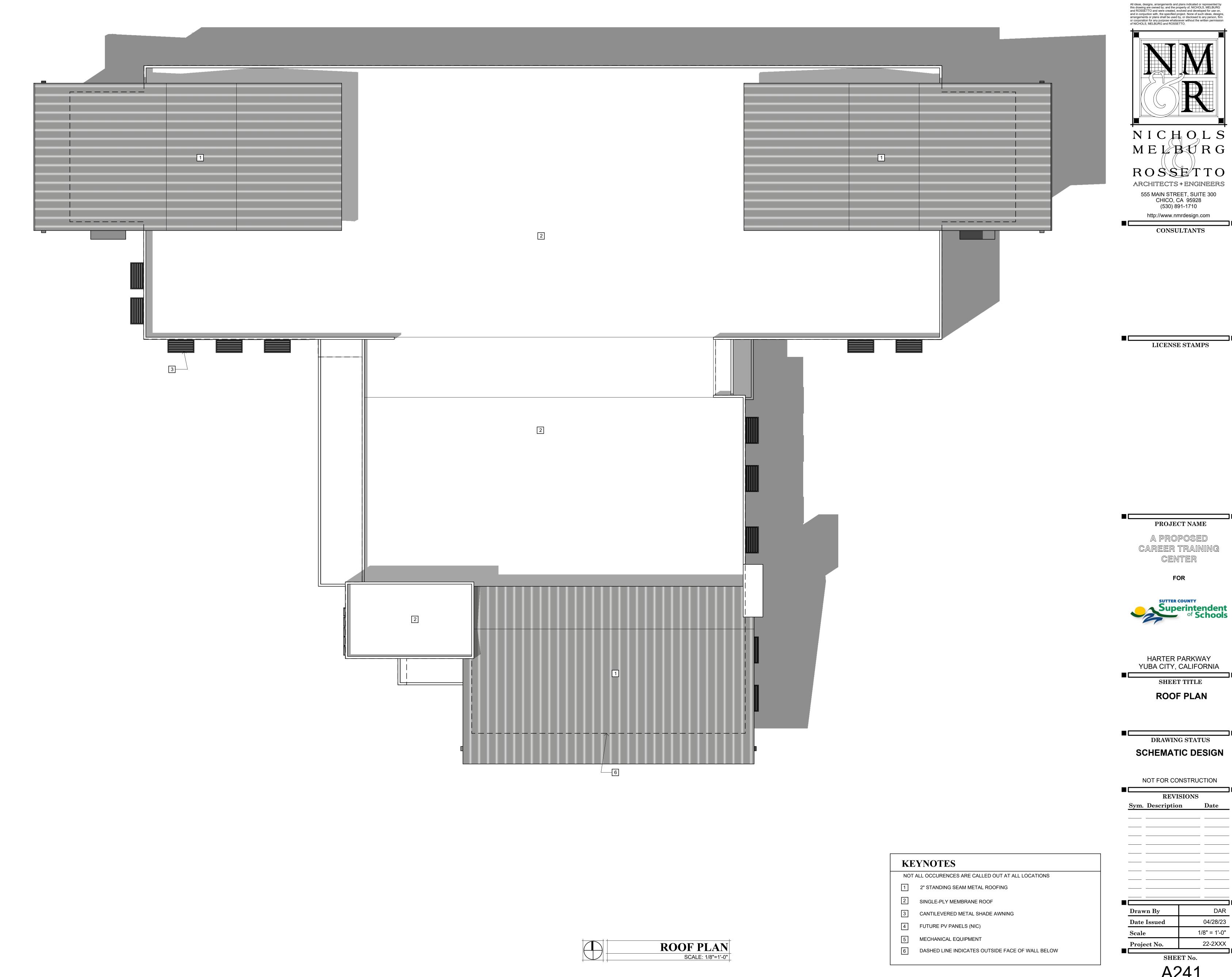


HARTER PARKWAY YUBA CITY, CALIFORNIA

OVERALL FLOOR PLAN -SECOND FLOOR

FOR CLIENT SIGN OFF 2023/03/24

1/8" = 1'-0



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04/28/23 1/8" = 1'-0" 22-2XXX



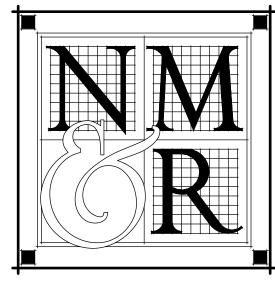
SOUTH ELEVATION
SCALE: 1/8"=1'-0"



WEST ELEVATION
SCALE: 1/8"=1'-0"

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LICENSE STAMPS

1 2" STANDING SEAM METAL ROOFING 2 EXTERIOR PLASTER - SMOOTH FINISH

3 ALUMINUM STOREFRONT WINDOW

4 ALUMINUM CURTAIN WALL WINDOW

5 COMPOSITE WOOD VENEER PANELING (NICHIHA OR EQ.)

NOT ALL OCCURENCES ARE CALLED OUT AT ALL LOCATIONS

VERTICAL METAL SIDING - RANDOM PATTERN, OFFSET HORIZONTAL JOINTS

PLASTER SCORE LINES

KEYNOTES

8 STEEL BEAM & SUPPORT PIPE COLUMNS - PAINTED

9 RAISED ALUMINUM SIGNAGE (ILLUMINATED)

10 STACKED BOND CMU WALL (PAINTED)

11 LOUVERED PANELS AT MECHANICAL PENTHOUSE

12 CANTILEVERED METAL SHADE AWNING

MECHANICAL EQUIPMENT W/ METAL SIDING PANELS TO MATCH BLDG.

PROJECT NAME

A PROPOSED CAREER TRAINING CENTER

FOR



HARTER PARKWAY YUBA CITY, CALIFORNIA

> SHEET TITLE **EXTERIOR**

ELEVATIONS

DRAWING STATUS

SCHEMATIC DESIGN

NOT FOR CONSTRUCTION

	REVISIONS	_
Sym.	Description	Date

Drawn By	DAR
Date Issued	04/28/23
Scale	1/8" = 1'-0"
Project No.	22-2XXX

A301



NORTH ELEVATION
SCALE: 1/8"=1'-0"

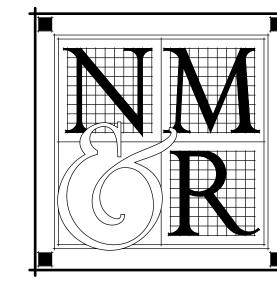
KEYNOTES NOT ALL OCCURENCES ARE CALLED OUT AT ALL LOCATIONS 1 2" STANDING SEAM METAL ROOFING 2 EXTERIOR PLASTER - SMOOTH FINISH 3 ALUMINUM STOREFRONT WINDOW 4 ALUMINUM CURTAIN WALL WINDOW 5 COMPOSITE WOOD VENEER PANELING (NICHIHA OR EQ.) VERTICAL METAL SIDING - RANDOM PATTERN, OFFSET HORIZONTAL JOINTS PLASTER SCORE LINES 8 STEEL BEAM & SUPPORT PIPE COLUMNS - PAINTED 9 RAISED ALUMINUM SIGNAGE (ILLUMINATED) 10 STACKED BOND CMU WALL (PAINTED) 11 LOUVERED PANELS AT MECHANICAL PENTHOUSE CANTILEVERED METAL SHADE AWNING MECHANICAL EQUIPMENT W/ METAL SIDING PANELS TO MATCH BLDG.



EAST ELEVATION
SCALE: 1/8"=1'-0"

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FOR



HARTER PARKWAY YUBA CITY, CALIFORNIA

> SHEET TITLE **EXTERIOR**

ELEVATIONS

DRAWING STATUS

SCHEMATIC DESIGN

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REVISIONS Sym. Description Date _____

Drawn By 04/28/23 **Date Issued** 1/8" = 1'-0"



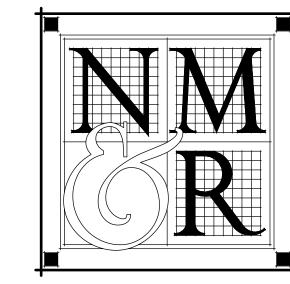






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PROJECT NAME

a proposed Career training Center



HARTER PARKWAY YUBA CITY, CALIFORNIA

SHEET TITLE

EXTERIOR RENDERINGS

DRAWING STATUS SCHEMATIC DESIGN

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Scale	N/A
Project No.	22-2XXX

SHEET No.

A303



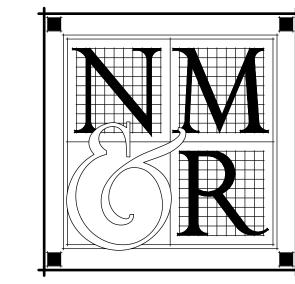






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CONSULTANTS

LICENSE STAMPS

PROJECT NAME

a proposed career training center

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HARTER PARKWAY YUBA CITY, CALIFORNIA

SHEET TITLE

EXTERIOR

RENDERINGS

DRAWING STATUS
SCHEMATIC DESIGN

	REVISIONS	
Sym.	Description	Da

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Date Issued	04/28/23
Scale	N/A
Project No.	22-2XXX

SHEET No.

A304